

CITY OF LYNNWOOD

ORDINANCE NO. 3410

AN ORDINANCE OF THE CITY OF LYNNWOOD, WASHINGTON, RELATING TO THE CITY’S BOARDS AND COMMISSIONS; AMENDING CHAPTERS 2.24, 2.26, 2.29, 2.60, 2.30 AND 2.28 OF THE LYNNWOOD MUNICIPAL CODE; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND SUMMARY PUBLICATION.

WHEREAS, pursuant to state law, the City is authorized, and in some cases required, to establish certain advisory boards and commissions to accomplish the City’s purposes; and

WHEREAS, in Chapter 2.24 of the Lynnwood Municipal Code, the City Council has established regulations and provisions of general applicability to all of the City’s advisory boards and commissions; and

WHEREAS, in Chapters 2.26, 2.29, 2.60, 2.30, and 2.28 of the Lynnwood Municipal Code, the City Council has established provisions relating to some of the City boards and commissions, including the Arts Commission (Chapter 2.26), Planning Commission (Chapter 2.29), Diversity, Equity and Inclusion Commission (Chapter 2.60), the History and Heritage Board (Chapter 2.30), and the Parks and Recreation Board (Chapter 2.28).

WHEREAS, the City has determined that it is necessary to revise the City code provisions relating to the boards and commissions listed above, to meet requirements of state law and to promote the efficient and effective operation of the boards and commissions; and

WHEREAS, the City Council has determined that it is appropriate, and in the best interests of the public health, safety, and general welfare, to amend the Lynnwood Municipal Code as stated in this Ordinance; now, therefore

THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 2.24, entitled “Advisory Bodies – General Provisions,” of the Lynnwood Municipal Code is amended to read as follows:

1 Chapter 2.24
2 **ADVISORY BODIES – GENERAL PROVISIONS**

3 Sections:

- 4 **2.24.010 Definitions.**
- 5 **2.24.020 Scope of work.**
- 6 **2.24.030 Membership, nomination and confirmation process, reappointment process,**
7 **residency requirements, and responsibilities.**
- 8 **2.24.040 Officers – Identification and election.**
- 9 **2.24.050 Quorums, transacting business and resolutions.**
- 10 **2.24.060 Vacancies.**
- 11 **2.24.070 Multiple appointments prohibited.**
- 12 **2.24.080 Conflicts of interest.**
- 13 **2.24.090 Liaisons administrative support.**
- 14 **2.24.100 Procedures, records, and minutes.**
- 15 **2.24.110 Meetings.**
- 16 **2.24.120 Compensation and reimbursement of expenses.**
- 17 **2.24.130 Lobbying efforts.**

18 **2.24.010 Definitions.**

19 For the purposes of this chapter, and any other chapter in this code that establishes an advisory body,
20 the following definitions shall apply:

21 “Advisory body” means any board or commission, established by the ordinance or resolution and
22 authorized by the city council to give advice on subjects and perform regulatory functions as prescribed
23 by the city council or applicable laws. “Advisory body” does not mean task forces, informal committees,
24 or working groups appointed by the mayor or created by the city council for specific periods of time or
25 for specific tasks.

26 “Resident” means a person who lives within the corporate boundaries of the city of Lynnwood. (Ord.
27 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

28 “Community stakeholder” means a person who lives within Lynnwood’s municipal urban growth area as
29 defined by the city’s comprehensive plan.

30 “Non-resident” means a person who lives outside of the corporate boundaries of the city of Lynnwood.

31 **2.24.020 Scope of work.**

1 A. Each advisory body shall be guided by a specific statement of purpose and function, which will be
2 reviewed at least every four years by the city council to determine its effectiveness. This statement of
3 purpose, as well as other information regarding duties and responsibilities, will be made available to all
4 members when appointed.

5 B. The city council may determine any specific guidelines or tasks to be referred to an advisory body by
6 motion, resolution or ordinance.

7 C. Each advisory body shall develop a scope of work, within the body's jurisdiction and area of
8 responsibility that may, as the city council determines necessary and appropriate, include the following:

9 1. Review relevant portion(s) of city plans and regulations and suggest desired amendments
10 thereto.

11 2. Review relevant portion(s) of the city budget and suggest desired amendments, as relates to
12 Lynnwood's community vision, strategic plan, comprehensive plan, capital facilities plan, and
13 policy matters.

14 3. Participate in the preparation of the advisory body annual report showing achievement
15 towards fulfilling goals, policies, and objectives of the advisory body.

16 4. Present major policy advisories to the city council.

17 5. Meet with city council and other boards.

18 6. Examine and respond to referrals from the city council, mayor, or staff, including public
19 meetings or formal hearings. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

20 **2.24.030 Membership, nomination and confirmation process, reappointment process, residency and**
21 **voter registration requirements, and responsibilities.**

22 The number of members and any specific qualifications of each advisory body shall be set forth by
23 ordinance. The position number for each member shall be set forth by ordinance, resolution, or motion.

24 Except as specifically provided by applicable law, the following procedures and requirements shall apply
25 to the appointment of all members of each advisory body:

26 A. Except where non-resident members are authorized for certain bodies, a member shall be a resident
27 of the city for the full duration of their term.

- 1 B. Advisory body members shall be registered voters. Voter registration requirements for up to one
2 member of each board or commission may be waived by the mayor and confirmed by Council if the
3 individual is ineligible to be a registered voter.
- 4 C. Each person wishing to serve on a city advisory board shall submit an application to the city.
- 5 D. Twice a year, the administration shall provide to the council a report on all applications to serve on
6 city advisory bodies received in the time period since the date of the most recent report. The report
7 shall contain at a minimum the name of all applicants, the date of receipt of their application by the
8 city, the advisory body to which they applied, and the date and disposition of each application.
- 9 E. Each person to be appointed shall be nominated by the mayor for to a specific advisory body,
10 position number, and term.
- 11 F. Each confirmation motion by the council shall include the position number, ending date and term
12 for the position to which the person is appointed, and service shall begin after confirmation by the
13 city council or on a date determined by motion of the council.
- 14 G. Ninety days prior to term expiration, the advisory body member shall provide written notification to
15 the mayor's office regarding the individual's desire to serve a subsequent full term. There is not a
16 vested right to renomination or reappointment to any position. When considering renomination or
17 reappointment, the mayor and city council may consider factors such as the individual's attendance,
18 participation, and effectiveness during the term.
- 19 H. All newly appointed advisory body members must complete a Board and Commission Member
20 Training module prior to their first official meeting as an advisory body member and must sign and
21 return a Training Acknowledgement Form. This training must be taken every four years. As an
22 appointed city officer, each advisory body member shall perform the member's duties in a manner
23 consistent with applicable law, including the city of Lynnwood's code of ethics as set forth in
24 Chapter 2.94 LMC, and applicable provisions of the Open Public Meetings Act as set forth in Chapter
25 42.30 RCW and the Public Records Act as set forth in Chapter 42.56 RCW.
- 26 I. Any person may be removed from an advisory body by the mayor, with approval of the city council
27 with or without expressed cause. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2940 § 1, 2012; Ord.
28 2737 § 1, 2008; Ord. 2121 § 1, 1997)

29 **2.24.040 Officers – Identification and election.**

30 Each advisory body shall elect from its membership a presiding officer who shall be referred to as the
31 chair and such officer shall serve for one year. The advisory body may elect other officers as it deems
32 necessary and such offices shall be set forth in the rules of procedure adopted by the advisory body.
33 (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

1 **2.24.050 Quorums, transacting business and resolutions.**

2 A. A majority of the appointed members of the advisory body shall constitute a quorum for the
3 transaction of business. An affirmative vote of the majority of a quorum in attendance at any
4 meeting shall be necessary to transact business or carry any proposition.

5 B. Expressions of an advisory body position, recommendation or request for any action shall be made
6 by motion approved by the advisory body, which may include a statement of the reasons, facts,
7 policies, and/or findings of the body supporting the motion or resolution, and which shall be
8 directed to the city council and mayor. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1,
9 1997)

10 **2.24.060 Vacancies.**

11 Membership vacancies other than through expiration of term shall be filled for the unexpired term.
12 (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

13 **2.24.070 Multiple appointments prohibited.**

14 No person shall serve on more than one advisory body at a time. This prohibition does not apply to
15 special, ad hoc appointments created by the city council, or as required by state law. (Ord. 3248 § 1,
16 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

17 **2.24.080 Conflicts of interest.**

18 If an advisory body member concludes that the member has a conflict of interest or an appearance of
19 fairness issue with respect to a matter pending before the advisory body, the advisory body member
20 shall recuse themselves from participating in all deliberations and decision-making related to the
21 matter. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

22 **2.24.090 Liaisons and administrative support.**

23 A. Each year, the city council president may appoint a member of the city council to be available to an
24 advisory body for the purpose of providing a constructive relationship between the city council and
25 the advisory body without implying direction, review, or oversight of the activities of the advisory
26 body; provided that the Ethics Board shall not have a council liaison.

27 B. The mayor shall assign a city employee to provide administrative support to assist each advisory
28 body administrative support staff member shall perform tasks such as guiding the advisory body on
29 the creation of a yearly work plan, setting monthly meeting agendas with the collaboration of the
30 advisory body's chair, noticing meetings, preparation and dissemination of meeting minutes,
31 posting minutes to the city website, providing training opportunities, and generally advising on city

1 business related to the activities of the advisory body. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015;
2 Ord. 2121 § 1, 1997)

3 **2.24.100 Procedures, records and minutes.**

4 Advisory bodies may adopt rules of procedure in alignment with adopted municipal codes. Each advisory
5 body shall provide for the taking of minutes and maintaining the records of all regular and special
6 meetings. Any advisory body may establish standing or ad hoc committees to assist in accomplishing its
7 duties and responsibilities. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

8 **2.24.110 Meetings.**

9 Each advisory body shall hold regular meetings. All meetings shall be open to the public to the extent
10 required by law and shall be held on not less than 24 hours' notice to members and the public. Except as
11 otherwise provided in this code, regular meeting dates and times shall be determined by majority vote
12 of the advisory body and posted on the city's website. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord.
13 2121 § 1, 1997)

14 **2.24.120 Compensation and reimbursement of expenses.**

15 Members of an advisory body shall serve without compensation. Members may be reimbursed for
16 authorized travel expenses incidental to that service. Authorization must be obtained prior to incurring
17 the expense. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

18 **2.24.130 Lobbying efforts.**

19 Lobby efforts by any advisory body on legislative, or political, matters should first be checked for
20 consistency with applicable law and existing city policy by contacting the mayor's office. In the event a
21 position is taken that differs from that of the city's policy, an advisory body shall not represent that
22 position before another body, e.g., the state legislature or the county council. An individual member is
23 free to voice a position, oral or written, on any issue as long as it is made clear that the member is not
24 speaking as a representative of the city, or as a member of an advisory body. (Ord. 3248 § 1, 2017; Ord.
25 3150 § 1, 2015; Ord. 2121 § 1, 1997)

26 **Section 2.** Chapter 2.26, entitled "Arts Commission," of the Lynnwood Municipal Code is amended
27 to read as follows:
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Chapter 2.26
ARTS COMMISSION

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Sections:

2.26.010 Created.

2.26.020 Duties.

2.26.030 Membership appointment – Term.

2.26.040 Residency requirements – Arts commission.

2.26.010 Created.

There is hereby established an arts commission of the city of Lynnwood composed of seven members as hereinafter provided. (Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 1605 § 1, 1987)

2.26.020 Duties.

The arts commission is an advisory commission of the city of Lynnwood whose duties shall be to provide advice and recommendations to the mayor and city council in regard to the display of art in public places within the city of Lynnwood, means of furthering appreciation of art within the city, and to perform such other duties as the mayor may direct. (Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 1605 § 2, 1987)

2.26.030 Membership appointment – Term.

Members of the commission shall be appointed to a position for a term of three years (or for fulfillment of an unexpired term); the appointees shall serve for terms as follows:

Position No. 1: Ending December 31, 2021

Position No. 2: Ending December 31, 2021

Position No. 3: Ending December 31, 2022

Position No. 4: Ending December 31, 2022

Position No. 5: Ending December 31, 2022

Position No. 6: Ending December 31, 2023

Position No. 7: Ending December 31, 2023

(Ord. 3150 § 3, 2015; Ord. 2940 § 2, 2012; Ord. 2121 § 3, 1997; Ord. 1724 § 1, 1989; Ord. 1605 § 3, 1987)

2.26.040 Residency requirements – Arts commission.

1 A. No more than two member(s) of the commission may be nonresident{~~s~~}, community stakeholder(s)
2 of the city of Lynnwood.

3 B. There is a preference for city of Lynnwood residents over nonresident candidates. (Ord. 3150 § 3,
4 2015; Ord. 2940 § 2, 2012)

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6 **Section 3.** Chapter 2.29, entitled “Planning Commission,” of the Lynnwood Municipal Code is
7 amended to read as follows:
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9 **Chapter 2.29**
10 **PLANNING COMMISSION**

11 Sections:

12 **2.29.010 Created.**

13 **2.29.020 Powers and duties.**

14 **2.29.030 Membership appointment – Term.**

15 **2.29.031 Residency requirements**

16 **2.29.040 Submission of ordinances for recommendation.**

17 **2.29.050 Number required for action.**

18 **2.29.060 Promotional duties.**

19 **2.29.010 Created.**

20 There is hereby established a planning commission of the city of Lynnwood, composed of seven
21 members as hereinafter provided. (Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 10 § 1, 1959; Ord. 60
22 § 2, 1960)

23 **2.29.020 Powers and duties.**

24 The planning commission shall have all of the powers and perform each and all of the duties specified by
25 Chapter [35A.63](#) RCW, together with any other duties or authority which may hereafter be conferred
26 upon them by the laws of the state of Washington. The performance of such duties and the exercise of
27 such authority shall be subject to each and all the limitations expressed in such legislative enactment or
28 enactments. (Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 2, 1960)

29 **2.29.030 Membership appointment – Term.**

30 Members of the commission shall be appointed to a position for a term of four years (or for fulfillment
31 of an unexpired term); the appointees shall serve for terms as follows:

32 Position No. 1: Ending December 31, 2024

1 Position No. 2: Ending December 31, 2024

2 Position No. 3: Ending December 31, 2021

3 Position No. 4: Ending December 31, 2022

4 Position No. 5: Ending December 31, 2023

5 Position No. 6: Ending December 31, 2023

6 Position No. 7: Ending December 31, 2024

7 The members shall be selected without respect to political affiliations. A commissioner position shall
8 automatically become vacant if the commissioner fails to attend six regular meetings in a 12-month
9 period. (Ord. 3244 § 1, 2017; Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 2, 1960; Ord. 10 § 1,
10 1959)

11 **2.29.031 Residency requirements**

12 Each member of the planning commission shall be a resident of the city of Lynnwood.

13 **2.29.040 Submission of ordinances for recommendation.**

14 The city council may refer to the planning commission, for its recommendation and report, any
15 ordinance, resolution or other proposal relating to any of the matters and subjects referred to in
16 Chapter 35A.63 RCW, and the commission shall promptly report to the council thereon, making such
17 recommendations and giving such counsel as it may deem proper in the premises. (Ord. 3150 § 5, 2015;
18 Ord. 2121 § 5, 1997; Ord. 10 § 3, 1959)

19 **2.29.050 Number required for action.**

20 No action which would result in a recommendation to the city council shall be effective unless passed by
21 not less than four members of the planning commission at a public meeting thereof. In the absence of a
22 quorum, the matter at hand may be referred to the city council without recommendation. (Ord. 3150
23 § 5, 2015; Ord. 2036 § 9, 1995; Ord. 545 § 1, 1970; Ord. 10 § 5, 1959)

24 **2.29.060 Promotional duties.**

25 The commission shall obtain and promote an understanding of and an interest in comprehensive
26 planning for the city. The commission shall include in its studies and recommendations, from time-to-
27 time, those areas outside the boundaries of the municipality which are included in the city's municipal
28 urban growth area or otherwise being considered for annexation; or which have, or may have, an

1 environmental influence on the general welfare of the city. Extraterritorial planning shall be done to
2 promote an adequate county planning program, to estimate future municipal service requirements, to
3 encourage orderly land use and development, and to cooperate in fact finding and reporting, relative to
4 regional planning and local integration on behalf of the city.

5 The commission shall be responsible for the conduct of neighborhood and community hearings
6 regarding its studies, recommendations, and proposals, and shall have the responsibility of promoting
7 satisfactory public relations as a group and individually, upon which the city council in public policy
8 matters can rely. Such relations shall be of both a formal and informal nature, i.e., official hearings as
9 well as informational fact-finding discussions.

10 Plans, reports, administrative matters, and recommendations of the planning commission shall be
11 submitted by resolution or report directly to the city council by such commission.

12 A comprehensive, long range and annual work program of the planning commission is hereby
13 authorized, which authorization shall include a review by the commission of all major public
14 improvements. (Ord. 3150 § 5, 2015; Ord. 2121 § 5, 1997; Ord. 60 § 3, 1960)

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16 **Section 4.** Chapter 2.60, entitled “Diversity, Equity and Inclusion Commission,” of the Lynnwood
17 Municipal Code is amended to read as follows:

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Chapter 2.60
DIVERSITY, EQUITY, AND INCLUSION COMMISSION

21 Sections:

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2.60.010 Created.

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2.60.020 Powers and duties.

24

2.60.030 Membership appointment – Term.

25

2.60.040 Residency requirements.

26

2.60.010 Created.

27

There is hereby established a diversity, equity, and inclusion commission of the city of Lynnwood
28 composed of seven members as hereinafter provided. (Ord. 3247 § 1, 2017)

29

2.60.020 Powers and duties.

1 The diversity, equity and inclusion commission is an advisory commission of the city of Lynnwood whose
2 duties shall be to provide advice and recommendations to the mayor and city council in regard to the
3 following:

4 A. Achieving Lynnwood’s community vision in regard to being a welcoming city and a cohesive
5 community that respects all by encouraging cooperation, tolerance and respect among and by all
6 persons who come in contact with the city of Lynnwood (i.e., residents, visitors, employers, employees,
7 etc.).

8 B. Recommending effective strategies for public engagement, removing barriers, and increasing access
9 to city services for our city’s diverse population.

10 C. Recommending areas for investing upstream and where needs are greatest, addressing root causes of
11 inequities and lack of access and smartly allocating our public resources, and recommending
12 opportunities for community partnerships as a strategy to better understand and address equity
13 impacts throughout our city.

14 D. Facilitating the building of relationships with underserved and underrepresented communities and
15 serving as trusted messengers to the community at large.

16 E. Performing such other duties as the mayor and/or city council may direct. (Ord. 3247 § 1, 2017)

17 **2.60.030 Membership appointment – Term.**

18 Members of the commission shall be appointed to a position for a term of three years (or the fulfillment
19 of a vacant term); appointees shall serve for terms as follows:

20 Position No. 1: Ending December 31, 2022

21 Position No. 2: Ending December 31, 2022

22 Position No. 3: Ending December 31, 2023

23 Position No. 4: Ending December 31, 2023

24 Position No. 5: Ending December 31, 2023

25 Position No. 6: Ending December 31, 2021

26 Position No. 7: Ending December 31, 2021

1 (Ord. 3247 § 1, 2017)

2 **2.60.040 Residency requirements.**

3 A. No more than two member(s) of the commission may be nonresident community stakeholder(s) of
4 the city of Lynnwood.

5 B. There is a preference for city of Lynnwood residents over nonresident candidates. (Ord. 3247 § 1,
6 2017)

7
8 **Section 5.** Chapter 2.30, entitled “History and Heritage Board,” of the Lynnwood Municipal Code is
9 amended to read as follows:

10
11 **Chapter 2.30**
12 **HISTORY AND HERITAGE BOARD**

13 Sections:

14 **2.30.010 Created.**

15 **2.30.020 Powers and duties.**

16 **2.30.030 Membership appointment – Term.**

17 **2.30.040 Residency requirements – History and heritage board.**

18 **2.30.090 Repealed.**

19 2.30.010 Created.

20 There is hereby established a history and heritage board of the city of Lynnwood composed of seven
21 members as hereinafter provided. (Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 1, 2004)

22 2.30.020 Powers and duties.

23 The history and heritage board is hereby declared to be an advisory board of the city of Lynnwood
24 whose duties shall be to provide advice and recommendations to the mayor and city council in regard to
25 historical, cultural, and heritage recognition, promotion and preservation activities of historic sites,
26 buildings, artifacts, and parks; partner on exhibits, events and operations of Heritage Park and the
27 Interurban Trail; and to perform such other duties as the mayor or council may direct. The history and
28 heritage board shall have the authority and perform all necessary duties in regard to designating
29 properties to the city of Lynnwood historic landmark register.

30 The board shall have all the powers and perform any duties of authority that may hereafter be
31 conferred upon them by laws of the city of Lynnwood and state of Washington. (Ord. 3248 § 3, 2017;
32 Ord. 3150 § 6, 2015; Ord. 2531 § 2, 2004)

- 1 2.30.030 Membership appointment – Term.
- 2 The history and heritage board shall consist of four at-large members and three partner members. At-
- 3 large members of the board shall be appointed to a position for a term of three years (or for fulfillment
- 4 of an unexpired term); partner members shall be selected by the board and serve for a three-year term
- 5 (or the fulfillment of an unexpired term). The members shall serve for terms as follows:

- 6 Position No. 1: Ending December 31, 2023

- 7 Position No. 2: Ending December 31, 2023

- 8 Position No. 3: Ending December 31, 2021

- 9 Position No. 4: Ending December 31,-2021

- 10 Position No. 5: (~~ex officio~~ Partner member) Ending December 31, 2022

- 11 Position No. 6: (~~ex officio~~ Partner member) Ending December 31, 2023

- 12 Position No. 7: (~~ex officio~~ Partner member) Ending December 31, 2021

- 13 Partner members may be selected from any organization or group that has Lynnwood history or
- 14 heritage as their focus of work, such as:

- 15 A. Lynnwood Alderwood Manor Heritage Association and Museum;

- 16 B. Sno-Isle Genealogical Society;

- 17 C. Heritage Park Docent; or

- 18 D. Snohomish County Tourism Bureau. (Ord. 3248 § 3, 2017; Ord. 3150 § 6, 2015; Ord. 2531 § 3, 2004;
- 19 Ord. 2160 § 1, 1997)

- 20 2.30.040 Residency requirements – History and heritage board.

- 21 A. Two of four at-large members must be residents of the City of Lynnwood and have a primary
- 22 residence within city limits.
- 23 B. Up to two member(s) of the at-large ~~board~~ member positions may be nonresident(s), community
- 24 stakeholder(s) of the city of Lynnwood.

- 25 C. There is a preference for city of Lynnwood residents over nonresident candidates.

- 26 D. There are no residency requirements for partner members. (Ord. 3248 § 3, 2017; Ord. 3150 § 6,
- 27 2015; Ord. 2940 § 4, 2012)

- 28 2.30.090 Severability.

1 *Repealed by Ord. 3150. (Ord. 2160 § 2, 1997)*

2

3 **Section 6.** Chapter 2.24, entitled “Parks and Recreation Board,” of the Lynnwood Municipal Code is
4 amended to read as follows:

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6

**Chapter 2.28
PARKS AND RECREATION BOARD**

7

8 Sections:

9 **2.28.010 Created.**

10 **2.28.020 Duties.**

11 **2.28.030 Membership appointment – Term.**

12 **2.28.040 Residency requirements.**

13 **2.28.010 Created.**

14 There is hereby established a parks and recreation board of the city of Lynnwood composed of seven
15 members as hereinafter provided. (Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2081 § 2, 1996)

16 **2.28.020 Duties.**

17 The parks and recreation board is an advisory board of the city of Lynnwood, whose duties shall be to
18 provide advice and recommendations to the mayor, city council, staff and other boards and
19 commissions in the city of Lynnwood with regard to parks, open space and recreation services and
20 programs for the city of Lynnwood and the city’s urban growth. (Ord. 3248 § 2, 2017; Ord. 3150 § 4,
21 2015; Ord. 2081 § 2, 1996)

22 **2.28.030 Membership appointment – Term.**

23 Members of the board shall be appointed to a position for a term of three years (or for fulfillment of an
24 expired term); appointees shall serve for terms as follows:

25 Position No. 1: Ending December 31, 2021

26 Position No. 2: Ending December 31, 2021

27 Position No. 3: Ending December 31, 2022

28 Position No. 4: Ending December 31, 2022

29 Position No. 5: Ending December 31, 2022

30 Position No. 6: Ending December 31, 2023

31 Position No. 7: Ending December 31, 2023

32 (Ord. 3248 § 2, 2017; Ord. 3150 § 4, 2015; Ord. 2121 § 4, 1997; Ord. 2081 § 2, 1996)

1 **2.28.040 Residency requirements.**

2 A. No more than two member(s) of the board may be nonresident~~(s)~~ community stakeholder(s) of the
3 city of Lynnwood.

4 B. There is a preference for city of Lynnwood residents over nonresident candidates. (Ord. 3248 § 2,
5 2017; Ord. 3150 § 4, 2015)

6

7 **Section 7. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held
8 to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality
9 shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this
10 Ordinance.

11
12 **Section 8. Effective Date.** This Ordinance or a summary thereof consisting of the title shall be
13 published in the official newspaper of the City. This Ordinance shall take effect and be in full force five (5)
14 days after publication.

15

16 PASSED BY THE CITY COUNCIL, the 13th day of December, 2021.

17

18 APPROVED:

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20 DocuSigned by:
21 *Nicola Smith* 12/14/2021
22 281B3CE79E884DA
23 Nicola Smith, Mayor

24

25

26 ATTEST/AUTHENTICATED:

27 DocuSigned by:
Karen Fitzthum
28 549561C7EC99433...
Karen Fitzthum, City Clerk

29

30

31 APPROVED AS TO FORM:

32 DocuSigned by:
Rosemary Larson
33 784478F3B482439...
Rosemary Larson, City Attorney

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