

CITY OF LYNNWOOD

ORDINANCE NO. 3411

AN ORDINANCE OF THE CITY OF LYNNWOOD, WASHINGTON, RELATING TO THE CITY’S BOARDS AND COMMISSIONS; AMENDING CHAPTER 2.24.100 OF THE LYNNWOOD MUNICIPAL CODE; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND SUMMARY PUBLICATION.

WHEREAS, pursuant to state law, the City is authorized, and in some cases required, to establish certain advisory boards and commissions to accomplish the City’s purposes; and

WHEREAS, in Chapter 2.24 of the Lynnwood Municipal Code, the City Council has established regulations and provisions of general applicability to all of the City’s advisory boards and commissions; and

WHEREAS, the City has determined that it is necessary to revise the City code provisions relating to the boards and commissions listed above, to meet requirements of state law and to promote the efficient and effective operation of the boards and commissions; and

WHEREAS, the City Council has determined that it is appropriate, and in the best interests of the public health, safety, and general welfare, to amend the Lynnwood Municipal Code as stated in this Ordinance; now, therefore

THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 2.24.100, entitled “Procedures, records and minutes,” of the Lynnwood Municipal Code is amended to read as follows:

2.24.100 Procedures, records and minutes.

Advisory bodies may adopt rules of procedure in alignment with adopted municipal codes. Each advisory body shall provide for the taking of minutes and maintaining the records of all regular and special meetings. Any advisory body may establish standing or ad hoc committees to assist in accomplishing its duties and responsibilities. All regular and special meetings must be recorded in audio or audio/visual format. Minutes must be published at least two weeks from the date of approval. (Ord. 3248 § 1, 2017; Ord. 3150 § 1, 2015; Ord. 2121 § 1, 1997)

Section 7. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 8. Effective Date. This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five (5) days after publication.

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PASSED BY THE CITY COUNCIL, the 10<sup>th</sup> day of January, 2022.

APPROVED:

DocuSigned by:  
*Christine Frizzell* 1/12/2022  
91CCC3BB0DB14DA  
Christine Frizzell, Mayor

ATTEST/AUTHENTICATED:

DocuSigned by:  
*Karen Fitzthum*  
54956167EC89433  
Karen Fitzthum, City Clerk

APPROVED AS TO FORM:

DocuSigned by:  
*Rosemary Larson*  
784478F3B492439  
Rosemary Larson, City Attorney