

MICROFILMED

JUL 17 1979

CITY OF LYNNWOOD

ORDINANCE NO. 958

AN ORDINANCE AMENDING CHAPTER 2 OF THE LYNNWOOD MUNICIPAL CODE, SECTIONS 2.48.030, 2.48.090, 2.48.100, 2.48.170, 2.48.180, 2.48.190, 2.54.020, 2.54.080, and 2.54.100, BY MAKING CHANGES IN THE BASIC COMPENSATION PLAN, HOLIDAYS, AND SICK LEAVE AS LISTED IN THE FOLLOWING SECTIONS:

THE CITY COUNCIL OF THE CITY OF LYNNWOOD DO ORDAIN AS FOLLOWS:

SECTION 1. That Section 2.48.030, General Provisions, be amended to read as follows:

(d) Overtime - Non-supervisory personnel called back for duty, for unscheduled work, or required to continue on duty for more than the normal 40 hour work week shall be paid at the rate of time and one-half for all hours over 40 hours worked, provided the overtime had the prior approval of the Department Head. Increments of time shall be one-half hour, with the major portion of one-half hour to be paid as one-half hour.

Compensatory time off may be given on the basis of hour for hour, provided time off is taken within thirty (30) days.

Supervisory personnel and exempt, as designated in Section 2.48.180 by (E), called back for duty, for scheduled work, or required to continue on duty for more than the normal work week, shall be compensated at the rate of time and one-half for up to forty (40) hours annually, provided that the overtime has been given prior approval by the Mayor, has been recorded, and has not been offset by compensatory time off taken. Payment shall be made annually in December, except that upon termination, payment shall be made at that time.

SECTION 2. That Section 2.48.090, Step IV, be amended to read as follows:

2.48.090 Step IV. Step IV is a reward for continued satisfactory service in the class. An employee may be advanced to step IV after completion of twelve months service at step III, by the city administrative officer.

SECTION 3. That Section 2.48.100, Step V, be amended to read as follows:

2.48.100 Step V. Step V is a reward for continued satisfactory service. An employee may be advanced to step V after completion of twelve months at step IV, by the city administrative officer.

SECTION 4. That Section 2.48.170, Basic Pay Plan, be amended to read as follows:

2.48.170 Basic Pay Plan. Rates of pay are as follows, based on an hourly rate and a pay period rate (bi-weekly):

X	X	X	X
X	X	X	X
X	X	X	X
X	X	X	X



SECTION 5. That Section 2.48.180, Pay grade classification, be amended to read as follows:

(E) Executive Administrative Assistant	43
(E) Public Works Director/City Engineer	43
(E) Assistant City Engineer	40
(E) Civil Engineer	36
(E) Assistant Public Works Director	35
(E) Building Official	33
Senior Building Inspector	31
Building Inspector	29
Mechanic-Shop Foreman	29
Engineering Aide	29
Public Works Crew Chief	27
Mechanic	24
Storekeeper	21
Custodian	18
(E) Planning Director	40
(E) Associate Planner I	29
(E) Associate Planner II	27
Associate Planner III	25
Planning Aide	17
(E) Police Chief	40
(E) Police Lieutenant	36
(E) Fire Chief	40
(E) Assistant Fire Chief	37
(E) Fire Marshal	36

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(E) Finance Officer	39
(E) Assistant City Treasurer	29
Purchasing Agent	27
Accounting Supervisor	24
Lead Clerk	18
(E) Park & Recreation Director	38
(E) Recreation Supervisor	28
Parks Maintenance Crew Chief	27
Aquatics Coordinator	15
(E) Data Processing Supervisor	35
Data Processing Programmer I	25
Data Processing Programmer II	23
Data Processing Programmer III	21
Data Processing Programmer IV	18
Data Processing Operator I	17
Data Processing Operator II	15
Key Punch Operator I	13
Key Punch Operator II	12
Executive Secretary	20
Planning Administrative Secretary	18
Secretary A	17
Secretary B	15
Secretary C	13
Steno I	14
Steno II	12
Steno III	10

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Accounting Clerk I	18
Accounting Clerk II	16
Accounting Clerk III	14
Accounting Clerk IV	12
Accounting Clerk V	10
Clerk/Typist	9

SECTION 6. That Section 2.48.190, Salaries and Wages for compensation based on flat rate, be amended to read as follows:

Section 2.48.190, Salaries and wages for compensation based on flat rate. Salaries or wages are established as follows for the various classes of positions in employment as set forth below:

(a) Mayor	\$ 2,432	per month
(b) Reserve Police Officer	3.00	per hour
(c) Part-paid firefighter	3.00	per hour
(d) Council	As per Section 2.48.192	

SECTION 7. That section 2.54.020, Holidays granted, be amended to read as follows:

2.54.020 Holidays granted. (a) Holidays designated. Each permanent City employee shall be entitled to one day of vacation on each of the following holidays, which are declared to be official holidays of the City:

New Year's Day	January 1
Lincoln's Birthday	February 12
Washington's Birthday	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas	December 25
One Floating Holiday	* To be scheduled with Dept. Head, approved on an individual basis.

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*A new employee shall be eligible for a floating holiday after completion of six months continuous service.

The floating holiday must be taken during the calendar year or entitlement to the day will lapse, except when an employee has requested the day and the request has been denied.



If the date of any above-mentioned holiday should be changed, the new date shall be deemed a holiday, and any such holiday falling on Sunday shall be observed the following Monday. A holiday falling on Saturday shall be observed on the preceding Friday. In addition to the above, any day or portion thereof may be designated as a holiday by the City Council.

(b) Compensation for Holidays worked. Each permanent City employee (not covered by union contract) who, because of the nature of duty, works on any holiday, shall be given vacation with full pay on one other day for each holiday that he is on duty. Such vacation day is to be given at the convenience of the City, but within thirty days of the holiday worked.

(c) When paid. Any employee shall receive the holiday with pay only if in a paid status the work day before and work day after the holiday.

SECTION 8. That section 2.54.080, Conditions for granting sick leave, paragraph (d), be amended as follows:

(d) A true emergency, requiring emergency medical care of a member of the employee's immediate family, which includes the spouse or children (but is not limited thereto).

Up to four (4) hours may be granted by the Department Head. Approval for any greater period of time shall be at the discretion of the Mayor.

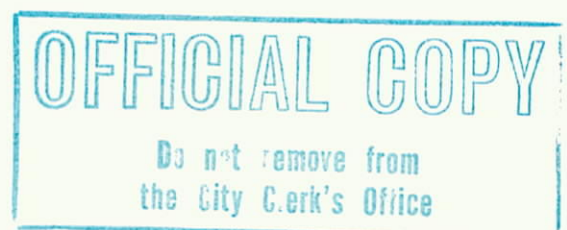
It is expressly understood that an employee eligible for sick leave with pay shall be granted such leave solely for a bonafide illness or physical incapacity of the employee, and such other basis as outlined in the preceding paragraphs of this section. Any employee who violates this provision shall be subject to disciplinary action up to and including discharge.

SECTION 9. That Section 2.54.100 Physician's certificate, be amended to read as follows:

2.54.100 Physician's certificate. When the sick leave continues for three or more work days, or when there is cause for reasonable doubt on the part of the Department Head as to the authenticity of the illness, the Department Head may require that the employee file a physician's certificate stating the cause of the absence and the nature of the illness, except for sick leave used in the event of the death of a member of the employee's family.

SECTION 10. SEVERABILITY. The invalidity of any articles, sections, sub-sections, provisions, clause, or portion thereof or the invalidity of the application thereof to any person or circumstance shall not affect the validity of its application to other persons or circumstances.

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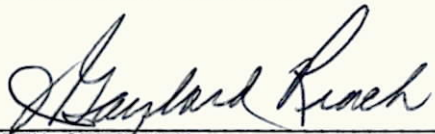


SECTION 11. This ordinance shall take effect and be in force retroactive to January 1, 1978.

PASSED this 14th day of February, 1978, and signed in authentication of its passage this 14th day of February, 1978.


M. J. HRDLICKA, MAYOR

APPROVED AS TO FORM:


CITY ATTORNEY

ATTEST:


CITY CLERK

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CITY OF LYNNWOOD
 SCHEDULE OF SALARIES

MICROFILMED

RUN DATE 2/00/78

JUL 17 1979

CLASSIFICATION	BASE PAY	HOURLY RATE	OVERTIME RATE
01 1	267.20	3.34	5.01
2	275.20	3.44	5.16
3	283.20	3.54	5.31
4	291.20	3.64	5.46
5	300.80	3.76	5.64
02 1	275.20	3.44	5.16
2	283.20	3.54	5.31
3	291.20	3.64	5.46
4	300.80	3.76	5.64
5	308.80	3.86	5.79
03 1	283.20	3.54	5.31
2	291.20	3.64	5.46
3	300.80	3.76	5.64
4	308.80	3.86	5.79
5	318.40	3.98	5.97
04 1	291.20	3.64	5.46
2	300.80	3.76	5.64
3	308.80	3.86	5.79
4	318.40	3.98	5.97
5	328.80	4.11	6.17
05 1	300.80	3.76	5.64
2	308.80	3.86	5.79
3	318.40	3.98	5.97
4	328.80	4.11	6.17
5	338.40	4.23	6.35
06 1	308.80	3.86	5.79
2	318.40	3.98	5.97
3	328.80	4.11	6.17
4	338.40	4.23	6.35
5	348.00	4.35	6.53
07 1	318.40	3.98	5.97
2	328.80	4.11	6.17
3	338.40	4.23	6.35
4	348.00	4.35	6.53
5	358.40	4.48	6.72
08 1	328.80	4.11	6.17
2	338.40	4.23	6.35
	348.00	4.35	6.53

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CLASSIFICATION	BASE PAY	HOURLY RATE	OVERTIME RATE
4	358.40	4.48	6.72
5	369.60	4.62	6.93
09 1	338.40	4.23	6.35
2	348.00	4.35	6.53
3	358.40	4.48	6.72
4	369.60	4.62	6.93
5	380.80	4.76	7.14
10 1	348.00	4.35	6.53
2	358.40	4.48	6.72
3	369.60	4.62	6.93
4	380.80	4.76	7.14
5	391.20	4.89	7.34
11 1	358.40	4.48	6.72
2	369.60	4.62	6.93
3	380.80	4.76	7.14
4	391.20	4.89	7.34
5	403.20	5.04	7.56
12 1	369.60	4.62	6.93
2	380.80	4.76	7.14
3	391.20	4.89	7.34
4	403.20	5.04	7.56
5	414.40	5.18	7.77
13 1	380.80	4.76	7.14
2	391.20	4.89	7.34
3	403.20	5.04	7.56
4	414.40	5.18	7.77
5	427.20	5.34	8.01
14 1	391.20	4.89	7.34
2	403.20	5.04	7.56
3	414.40	5.18	7.77
4	427.20	5.34	8.01
5	440.80	5.51	8.27
15 1	403.20	5.04	7.56
2	414.40	5.18	7.77
3	427.20	5.34	8.01
4	440.80	5.51	8.27
5	452.80	5.66	8.49

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CITY OF LYNNWOOD
 SCHEDULE OF SALARIE

RUN DATE 2/00/78 GENERAL SALARY ORDINA

CLASSIFICATION	BASE PAY	HOURLY RATE	OVERTIME RATE
16 1	414.40	5.18	7.77
2	427.20	5.34	8.01
3	440.80	5.51	8.27
4	452.80	5.66	8.49
5	467.20	5.84	8.76
17 1	427.20	5.34	8.01
2	440.80	5.51	8.27
3	452.80	5.66	8.49
4	467.20	5.84	8.76
5	480.00	6.00	9.00
18 1	440.80	5.51	8.27
2	452.80	5.66	8.49
3	467.20	5.84	8.76
4	480.00	6.00	9.00
5	494.40	6.18	9.27
19 1	452.80	5.66	8.49
2	467.20	5.84	8.76
3	480.00	6.00	9.00
4	494.40	6.18	9.27
5	510.40	6.38	9.57
20 1	467.20	5.84	8.76
2	480.00	6.00	9.00
3	494.40	6.18	9.27
4	510.40	6.38	9.57
5	525.60	6.57	9.86
21 1	480.00	6.00	9.00
2	494.40	6.18	9.27
3	510.40	6.38	9.57
4	525.60	6.57	9.86
5	540.80	6.76	10.14
22 1	494.40	6.18	9.27
2	510.40	6.38	9.57
3	525.60	6.57	9.86
4	540.80	6.76	10.14
5	557.60	6.97	10.46
23 1	510.40	6.38	9.57
2	525.60	6.57	9.86
3	540.80	6.76	10.14
4	557.60	6.97	10.46

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CITY OF LYNNWOOD
 SCHEDULE OF SALARIES

RUN DATE 2/00/78 GENERAL SALARY ORDINANCE

CLASSIFICATION	BASE PAY	HOURLY RATE	OVERTIME RATE
5	574.40	7.18	10.77
24 1	525.60	6.57	9.86
2	540.80	6.76	10.14
3	557.60	6.97	10.46
4	574.40	7.18	10.77
5	590.40	7.38	11.07
25 1	540.80	6.76	10.14
2	557.60	6.97	10.46
3	574.40	7.18	10.77
4	590.40	7.38	11.07
5	609.60	7.62	11.43
26 1	557.60	6.97	10.46
2	574.40	7.18	10.77
3	590.40	7.38	11.07
4	609.60	7.62	11.43
5	627.20	7.84	11.76
27 1	574.40	7.18	10.77
2	590.40	7.38	11.07
3	609.60	7.62	11.43
4	627.20	7.84	11.76
5	645.60	8.07	12.11
28 1	590.40	7.38	11.07
2	609.60	7.62	11.43
3	627.20	7.84	11.76
4	645.60	8.07	12.11
5	665.60	8.32	12.48
29 1	609.60	7.62	11.43
2	627.20	7.84	11.76
3	645.60	8.07	12.11
4	665.60	8.32	12.48
5	685.60	8.57	12.86
30 1	627.20	7.84	11.76
2	645.60	8.07	12.11
3	665.60	8.32	12.48
4	685.60	8.57	12.86
5	705.60	8.82	13.23
31 1	645.60	8.07	12.11

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CITY OF LYNNWOOD
 SCHEDULE OF SALARIE

RUN DATE 2/00/78 GENERAL SALARY ORDINA

CLASSIFICATION	BASE PAY	HOURLY RATE	OVERTIME RATE
2	665.60	8.32	12.48
3	685.60	8.57	12.86
4	705.60	8.82	13.23
5	726.40	9.08	13.62
32 1	665.60	8.32	12.48
2	685.60	8.57	12.86
3	705.60	8.82	13.23
4	726.40	9.08	13.62
5	748.80	9.36	14.04
33 1	685.60	8.57	12.86
2	705.60	8.82	13.23
3	726.40	9.08	13.62
4	748.80	9.36	14.04
5	771.20	9.64	14.46
34 1	705.60	8.82	13.23
2	726.40	9.08	13.62
3	748.80	9.36	14.04
4	771.20	9.64	14.46
5	794.40	9.93	14.90
35 1	726.40	9.08	13.62
2	748.80	9.36	14.04
3	771.20	9.64	14.46
4	794.40	9.93	14.90
5	817.60	10.22	15.33
36 1	748.80	9.36	14.04
2	771.20	9.64	14.46
3	794.40	9.93	14.90
4	817.60	10.22	15.33
5	841.60	10.52	15.78
37 1	771.20	9.64	14.46
2	794.40	9.93	14.90
3	817.60	10.22	15.33
4	841.60	10.52	15.78
5	868.00	10.85	16.28
38 1	794.40	9.93	14.90
2	817.60	10.22	15.33
3	841.60	10.52	15.78
4	868.00	10.85	16.28
5	892.80	11.16	16.74

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CITY OF LYNNWOOD
 SCHEDULE OF SALARIE

RUN DATE 2/00/78 GENERAL SALARY ORDINA

CLASSIFICATION	BASE PAY	HOURLY RATE	OVERTIME RATE
39 1	817.60	10.22	15.33
2	841.60	10.52	15.78
3	868.00	10.85	16.28
4	892.80	11.16	16.74
5	920.80	11.51	17.27
40 1	841.60	10.52	15.78
2	868.00	10.85	16.28
3	892.80	11.16	16.74
4	920.80	11.51	17.27
5	947.20	11.84	17.76
41 1	868.00	10.85	16.28
2	892.80	11.16	16.74
3	920.80	11.51	17.27
4	947.20	11.84	17.76
5	976.00	12.20	18.30
42 1	892.80	11.16	16.74
2	920.80	11.51	17.27
3	947.20	11.84	17.76
4	976.00	12.20	18.30
5	1,004.00	12.55	18.83
43 1	920.80	11.51	17.27
2	947.20	11.84	17.76
3	976.00	12.20	18.30
4	1,004.00	12.55	18.83
5	1,034.40	12.93	19.40
44 1	947.20	11.84	17.76
2	976.00	12.20	18.30
3	1,004.00	12.55	18.83
4	1,034.40	12.93	19.40
5	1,066.40	13.33	20.00
45 1	976.00	12.20	18.30
2	1,004.00	12.55	18.83
3	1,034.40	12.93	19.40
4	1,066.40	13.33	20.00
5	1,098.40	13.73	20.60
46 1	1,004.00	12.55	18.83
2	1,034.40	12.93	19.40
3	1,066.40	13.33	20.00
4	1,098.40	13.73	20.60

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