



RESOLUTION NO. 2020-02

A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON,  
ADOPTING THE PLANNING CALENDAR FOR THE 2021-2022  
BIENNIAL BUDGET.

---

**WHEREAS**, in accordance with Chapter 35A.34 RCW and Chapter 2.72 LMC, the City has adopted a biennial budget process; and

**WHEREAS**, by January 31<sup>st</sup> of even-numbered years, LMC 2.72.020 calls for the adoption by resolution of a planning calendar for the preparation and adoption of the biennial budget; and

**WHEREAS**, this Resolution complies with Chapter 2.72 LMC and with Washington State Law governing the use of biennial budgets; now therefore

**THE CITY COUNCIL OF THE CITY OF LYNNWOOD DOES RESOLVE AS FOLLOWS:**

**Section 1.** Adoption of 2020 Planning Calendar the 2021-2022 Biennial Budget

The events and dates specified by Exhibit A to this Resolution shall comprise the 2020 budget planning calendar for the 2021-2022 biennial budget.

**Section 2.** The City Council shall retain its full authority to modify or amend the planning calendar as the Council deems necessary, and in a manner consistent with applicable law, adopted policies, and standard practices.

This resolution was adopted by the City Council at its meeting held January 21, 2020 at the City of Lynnwood Council Chambers.

RESOLVED this day of 21<sup>st</sup> January 2020.

APPROVED:

A handwritten signature in blue ink, appearing to read 'Nicola Smith', written over a horizontal line.

Nicola Smith, Mayor

ATTEST/AUTHENTICATED:

A handwritten signature in blue ink, appearing to read 'Karen Fitzthum', written over a horizontal line.  
Karen Fitzthum, Acting City Clerk

Exhibit A, Resolution 2020-02

## 2020 Planning Calendar for the 2021-2022 Biennial Budget

2020 dates, except where noted.

Date	Budget Process/Step	Note
Jan. 21	Adoption of budget planning calendar per LMC 2.72.020.	City Council Business Meeting
Feb. 8	Council Summit: discussion of 5-year strategic priorities and strategic budget priorities for 2021-2022.	City Council Work Session
Feb.-May	As needed: Council discussion of strategic budget priorities, financial forecast, etc.	City Council Work Session(s)
Feb.-May	Outreach to the public, boards & commissions, partners, and staff regarding budget priorities.	
Sept. 14	Proposed Preliminary Budget delivered to City Council per LMC 2.72.060 and RCW 35A.34.080. This is limited to a general overview of fund revenues and expenditures.	City Council Business Meeting
Sept. 28	<i>Tentative:</i> First public hearing on Budget, 2021-2022 (budget priorities and assumptions).	City Council Business Meeting
Oct. 12	Preliminary Budget, 2021-2022 with the Mayor's budget message presented to City Council per LMC 2.72.040. Council schedules public hearings per RCW 35A.34.090. Mayor proposes 2021 property tax levy.	City Council Business Meeting
Oct. 19	Department budget presentations:	City Council Work Session
Oct. 21	Department budget presentations:	City Council Work Session
Oct. 26	Department budget presentations:	City Council Business Meeting
Nov. 2	Budget presentations: <i>As needed.</i> City Council review of preliminary budget.	City Council Work Session
Nov. 9	Second public hearing on Preliminary Budget, 2021-2022. Public hearing on 2021 property tax levy. City Council review of preliminary budget.	City Council Business Meeting
Nov. 16	City Council review of preliminary budget.	City Council Work Session
Nov. 18	City Council review of preliminary budget <i>as needed.</i>	City Council Work Session
Nov. 23	City Council review of preliminary budget <i>as needed.</i> Adoption of Budget, 2021-2022. Adoption of 2021 property tax levy.	City Council Business Meeting
Dec.-Feb. 2021	Publish adopted budget book. Adopted budget transmitted to the state auditor and AWC per RCW 35A.34.120.	

Note: The City Council Finance Committee is expected to review and provide guidance on portions or aspects of draft budget materials. Meetings of the Finance Committee are open to the public.