



**RESOLUTION NO. 2022-02**

**A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON,  
ADOPTING THE PLANNING CALENDAR FOR THE 2023-2024  
BUDGET.**

**WHEREAS**, in accordance with Chapter 35A.34 RCW and Chapter 2.72 LMC, the City has adopted a biennial budget process; and

**WHEREAS**, by January 31<sup>st</sup> of even-numbered years, LMC 2.72.020 calls for the adoption by resolution of a planning calendar for the preparation and adoption of the biennial budget; and

**WHEREAS**, this Resolution complies with Chapter 2.72 LMC and with Washington State Law governing the use of biennial budgets; now therefore

**THE CITY COUNCIL OF THE CITY OF LYNNWOOD DOES RESOLVE AS FOLLOWS:**

**Section 1.**     Adoption of 2022 Planning Calendar the 2023-2024 Biennial Budget

The events and dates specified by Exhibit A to this Resolution shall comprise the 2022 budget planning calendar for the 2023-2024 biennial budget.

**Section 2.**     The City Council shall retain its full authority to modify or amend the planning calendar as the Council deems necessary, and in a manner consistent with applicable law, adopted policies, and standard practices.

This resolution was adopted by the City Council at its public meeting held January 24, 2022.

RESOLVED 24<sup>th</sup> day of January 2022.

DocuSigned by:  
*Christine Frizzell*     1/26/2022  
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Christine Frizzell, Mayor

ATTEST/AUTHENTICATED:

DocuSigned by:  
*Karen Fitzthum*  
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Karen Fitzthum, City Clerk

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Exhibit A, Resolution 2022-02

## 2022 Planning Calendar for the 2023-2024 Budget

Date	Budget Process/Step	Note
Jan. 24	Adoption of budget planning calendar per <a href="#">LMC 2.72.020</a> .	City Council Business Meeting
—	Council Summit: discussion of 5-year strategic priorities and budget priorities for 2023-2024.	City Council Work Session
Feb.-May	As needed: Council discussion of strategic budget priorities, financial forecast, etc.	City Council Work Session(s)
Feb.-May	Outreach to the public, boards and commissions, community partners, and staff regarding budget priorities.	-
Sept. 12	Proposed Preliminary 2023-2024 Budget delivered to City Council per <a href="#">LMC 2.72.030</a> and <a href="#">RCW 35A.34.070</a> . (limited to a general overview of fund revenues and expenditures)	City Council Business Meeting
Sept. 26	First public hearing on 2023-2024 Budget (budget priorities and assumptions).	City Council Business Meeting
Oct. 10	Preliminary 2023-2024 Budget with the Mayor's budget message presented to City Council per <a href="#">LMC 2.72.040</a> and <a href="#">RCW 35A.34.080</a> . Council schedules public hearings per <a href="#">RCW 35A.34.090</a> . Mayor proposes 2023 property tax levy.	City Council Business Meeting
Oct. 17	Department budget presentations.	City Council Work Session
Oct. 19	Department budget presentations.	City Council Work Session
Oct. 24	Department budget presentations.	City Council Business Meeting
Oct. 31	Budget presentations as needed and/or City Council review of preliminary budget.	City Council Work Session
Nov. 7	Budget presentations as needed and/or City Council review of preliminary budget.	City Council Work Session
Nov. 14	Second public hearing on Preliminary 2023-2024 Budget. Public hearing on 2023 property tax levy. City Council review of preliminary budget.	City Council Business Meeting
Nov. 16	City Council review of preliminary budget.	City Council Work Session
Nov. 21	City Council review of preliminary budget. Adoption of 2023-2024 Budget. Adoption of 2023 property tax levy.	City Council Special Meeting Business
Nov. 28	Provisional, if needed.	City Council Business Meeting
Dec. →	Publish adopted budget book. Adopted budget transmitted to the state auditor and AWC per <a href="#">LMC 2.72.060</a> and <a href="#">RCW 35A.34.120</a> .	

4 Note: The City Council Finance Committee may review and provide guidance on portions or aspects of draft budget materials.  
5 Meetings of the Finance Committee are open to the public.

For planning purposes and subject to change.